

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Thursday, June 9, 2016 @ 8:00a.m.

Committee Members: James Braughler, Greg David, Jim Mode, Michael Wineke, Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Approval of May 4, 2016 minutes
7. Communications
8. Discussion and possible action to create a full-time Comprehensive Community Services Facilitator/Transition Specialist position at Human Services
9. Discussion and possible action to implement the reclassification results for the Economic Development Director prior to January 1, per Personnel Ordinance HR0210B, Amendment and Maintenance of the Classification Plan
10. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline *Note: The Human Resources Committee will be serving as the Civil Service Grievance Committee during the closed session.*
11. Reconvene into open session for consideration and possible action regarding items discussed in closed session and consideration of additional agenda items
12. Review of April, 2016 Monthly Financial Report
13. Report from Human Resources Director:
 - a. May monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence approvals
 - e. Employees provided additional steps or benefits
14. Adjournment

Next scheduled meeting: Tuesday, June 21, 2016 at 8:30am

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.